

## **South Seattle College—English 102 online: Composition II**

**(item no. 9829 & 9830, sec. 70)**

**5 credits—Summer 2017**

Instructor: Paige Talbot

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Office hours: By appt.

Office location: RSB 174

### **Course Description**

As the Course Outline defines it, English 102 is a “continuation of the composition sequence with further instruction and practice in the writing process, concentrating on critical reading and writing techniques needed for the preparation and completion of documented essays.” You will explore a multitude of topics, using critical reading, thinking, and writing to formulate your own interpretation. Independent research is an important element of English 102, and you will be expected to persuade readers of the validity of your thesis-driven essays by skillfully demonstrating your reasoning skills combined with credible research findings.

### **Prerequisites**

2.0 or higher completion in ENGL&101

### **Required Textbook**

*From Critical Thinking to Argument: A Portable Guide* by Sylvan Barnet and Hugo Bedau,  
Published by Bedford/St. Martins, Fourth Edition, 2014.

### **Course Objectives**

English 102 is designed around the following objectives as noted in the ENGL&102 Course Outline (<http://www.southseattle.edu/documents/course-outlines/engl/engl102.pdf>):

- Expand on the writing processes developed in ENGL&101
- Use summary, response, and interpretation as strategies to analyze and understand reading
- Develop a sense of what is important to quote, paraphrase, or summarize and how to do so
- Build skills in researching primary and secondary sources, including printed and electronic sources, to be used in an extended documented essay

### **Student Learning Outcomes**

#### *1. Communication*

- Read and listen actively to learn and communicate
- Speak and write effectively for academic and career purposes

#### *2. Human Relations*

- Use social interactive skills to work in groups effectively
- Have knowledge of the diverse cultures represented in our multicultural society

### 3. *Critical Thinking & Problem-Solving*

- Think critically in evaluating information, solving problems and making decisions

### 4. *Technology*

- Select and use appropriate technological tools for academic and career tasks

### 5. *Personal Responsibility*

- Uphold the highest standard of academic honesty and integrity
- Respect the rights of others in the classroom, online and in all other school activities
- Attend class regularly, complete assignments on time and effectively participate in classroom and online discussions, group work and other class-related projects and activities

### 6. *Information Literacy*

- Independently access, evaluate and select information from a variety of sources
- Use information effectively and ethically for a specific purpose

## **My Expectations of You as a Student**

All homework and major writing assignments should be prepared according to guidelines and should be turned in on time. I will help you learn, but, first and foremost, you must take ownership of and responsibility for your education. Push yourself and dedicate yourself to learning, and you will likely succeed. I expect that you will treat this class, your instructor, and your peers with respect.

## **What You Can Expect from Me as Your Teacher**

I will be prepared for every week's objectives and will do my best to make this class a positive experience. I will honor your point of view and will respect your opinion. I would like to get to know you and support your learning. I am always happy to receive emails, phone calls, or office visits. Just be sure to reach out and we can schedule a time to talk via phone or meet in person.

## **Contacting Me**

Please email me with any questions or concerns you have ([ptalbot@southseattle.edu](mailto:ptalbot@southseattle.edu)). I will respond to your email within 24 hours during weekdays and by Monday when you email me on the weekend. Also, I invite you to call me (206-934-5878—leave a message and I will return your call). Or I am happy to schedule an in-person meeting with you if you prefer.

## **Rough Drafts and Peer Review Workshops**

Rough drafts will be due the week before the essay is due. During that week between the rough draft and final draft, you will be engaged in Peer Review. I also encourage you to seek feedback on your paper from the Writing Center or the WALL, located on campus. Also, ask friends/family to read through your paper and help with improvements. I will not be providing edits/comments on your rough drafts. I will look through drafts only and make sure the essay adheres to guidelines.

## Late Work

Due dates are listed in the Course Calendar, so I expect you to plan for assignments and essays appropriately. I do not accept late rough drafts, and there are no make-ups for Peer Review Workshops or Discussion postings. Regarding the final drafts of essays, I will accept them a couple of days late only. For essays that are one or two days late, they will receive a 10% grade reduction. I will not accept an essay if it is more than three days late.

## Grade Information

All assignments will be graded using points, but the final course grades will be accumulated and weighted using the following percentages:

### Grade Breakdown

Essays (three writing assignments)	→	60%
Discussions	→	20%
Rough Drafts	→	10%
Peer Reviews	→	10%

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TOTAL	100%
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## Checking Grades

You can always check your grade on Canvas (click on the Grades link after logging in to Canvas). Final grades for the term will be based on the decimal point system used by Seattle Colleges:

## Your Final Course Grade Will be Calculated Using the Grading Scale Below

Percentage Earned	Grade-Point Equivalent	Letter-Grade Equivalent	Percentage Earned	Grade-Point Equivalent	Letter-Grade Equivalent	Percentage Earned	Grade-Point Equivalent	Letter-Grade Equivalent
100-97	4.0	A	79	2.9	B	68	1.8	C-
96-95	3.9	A	78	2.8	B-	67	1.7	C-
94-93	3.8	A-	77	2.7	B-	66	1.6	C-
92-91	3.7	A-	76	2.6	B-	65	1.5	C-
90-89	3.6	A-	75	2.5	B-	64	1.4	D+
88-87	3.5	A-	74	2.4	C+	63	1.3	D+
86-85	3.4	B+	73	2.3	C+	62	1.2	D+
84-83	3.3	B+	72	2.2	C+	61	1.1	D
82	3.2	B+	71	2.1	C	60	1.0	D
81	3.1	B	70	2.0	C	59 & below	0.0	F
80	3.0	B	69	1.9	C			

## LEARNING RESOURCES AT SOUTH

**South Seattle Community College's Student Resources** are for your benefit. There are many services to support your success; go here for a complete list: <http://www.southseattle.edu/student-resources/default.aspx>

**Writing and Language Lab (WALL)** is a tutoring center open to all students and especially English Language Learners and those in College Preparatory classes. WALL is located in the Robert Smith building, room 16. Operating hours: <http://www.southseattle.edu/operating-hours/default.aspx>

**The Writing Center** is a wonderful resource for students enrolled in English classes. The Writing Center is located in the library, room 205. You can go to the Writing Center and a tutor will help you start your essay, revise your work, or completely redo your assignment. Keep in mind, however, that the tutor does not just edit your paper. You can drop in or make an appointment for a half-hour session (206-934-6412). Operating hours: <http://www.southseattle.edu/operating-hours/default.aspx>

**eTutoring** is a resource where you can submit your paper to an online tutoring service and receive feedback in 24–48 hours. If you are interested in using this service, email [marianna.asaturova@seattlecolleges.edu](mailto:marianna.asaturova@seattlecolleges.edu) write “online tutoring” in the subject line and request a username and password.

**The Tutoring Center** is located in RSB 12 and is available to you with my recommendation. Your tutor will help you with instruction in grammar and punctuation. Talk to me about setting up ongoing tutoring.

**CLIC (Collaborative Learning and Instruction Center)** helps with English, Math, Writing, ESL and other coursework. CLIC is located in RSB 66.

**Asian American Native American Pacific Islander (AANAPISI) Center** is located on the second level of the library (room 220) and is a supportive place to receive academic advising, tutoring services, or as a place to study (two computers are available). Operating hours: <http://www.southseattle.edu/operating-hours/default.aspx>

**Computer Labs** are located on the ground floor and second floor of South's library. They are open and available to students Mon.–Sat. Here are the hours:

**Library (Downstairs) Open lab computers and printing**

Operating hours: <http://www.southseattle.edu/operating-hours/default.aspx>

**Library (Upstairs) Open Lab computers and printing**

Operating hours: <http://www.southseattle.edu/operating-hours/default.aspx>

### **Student Absences for Reasons of Faith**

Please inform me if you need additional days to complete online work for reasons of faith or conscience or for organized activities conducted by a religious organization. Students are allowed two excused “absences” per academic year for this purpose. For an online class, you can receive an extension on assigned work that is due. It is your responsibility to make arrangements to complete the course work for those days. You must request the extensions prior to the due date (not after the deadline has passed). If you wish to request an extension for reasons of faith, you may obtain a form and guidelines for completing the form from the Academic Programs division office (on the first floor in the University Center building).

### **Educational Support Services and Academic Accommodations**

SSC complies with all federal laws related to disability access and does not discriminate in service or employment. The president of the college has assigned authority to the Educational Support Services office for reviewing student's documentation and determining what, if any, reasonable, appropriate accommodations will be provided by the college to ensure equal access for all students. If you will need special accommodations for this class related to a disability, please visit Marianna Asaturova in the Educational Support Services office in the Robert Smith Building (RSB), room 12.

*\*\* If you have special accommodations already in place for this class, please contact me so we can discuss how to make the class as supportive as possible.*

### **Academic Integrity**

Plagiarism, or academic dishonesty, is presenting someone else's ideas or writing as your own. I'd rather not even mention plagiarism—I don't think you come into this class intending to cheat—but I also know that, for many students, the pressures to succeed can lead individuals to make bad choices. I want to assure you that plagiarism is just about the worst choice you can make. In your writing for this class, you are encouraged to refer to other people's thoughts and writing, but the key is that you must cite these outside sources. Many students do not have a clear understanding of what constitutes plagiarism, so feel free to ask questions about these matters at any time.

To define it further, plagiarism includes the following:

- failing to cite sources of ideas
- failing to cite sources of paraphrased material
- failing to site sources of specific language and/or passages
- submitting someone else's work as his or her own
- submitting his or her own work produced for another class
- submitting his or her own work that has been heavily edited and/or rewritten by another

Please remember that I will investigate any suspicious papers thoroughly and follow through with discipline according to school policy. I know these days it's easy to find a paper on the web. It's just as easy for me to check and see if that's where you found it. We will cover MLA citation practices so that you will be able to properly distinguish between your own and others' ideas in your work.

If you have any doubt about how to cite or acknowledge another's writing, please talk to me. It is always better to be safe than sorry. As a matter of policy, any student found to have plagiarized any piece of writing in this class will automatically receive 0 points without the possibility of make-up and an incident report will be filed with the Dean of Academic Programs. If a student plagiarizes more than once over the course of a quarter, he or she will receive a 0.0 grade for the course as a whole. Please *please* – if you think you are plagiarizing but not sure, just send me an email and tell me about it. I am here to help.

**Contacting Me**

Email me by using the Inbox link at the top of your Canvas page. An alternative is to email me at my school email address: [ptalbot@southseattle.edu](mailto:ptalbot@southseattle.edu) I will respond to your email within 24 hours during weekdays and on Monday when you email me on the weekend. You can also call and leave me a message at (206) 934-5878.